

WIRELESS E-911 SERVICE BOARD

January 26, 1999

2:00 p.m.

Treasury Board Conference Room
James Monroe Building
101 North 14th Street
Richmond, Virginia 23219

Members Present: William E. Landsidle, Chair
Melvin A. Breeden
Charles W. Davis, Jr.
Steven E. Marzolf
James M. McDonnell, Jr.
Carla G. Ussery
Robert W. Woltz, Jr.

Members Absent: None

Others Present: Trammel Alexander
Liz Geddes
M. Haxall Ward

CALL TO ORDER

William Landsidle, Chairman called the first meeting of the Wireless E-911 Service Board to order. Brief introductions by each board member was given.

ACTION AGENDA

Motion to open an account with the Local Government Investment Pool

Mr. Landsidle informed the Board that currently the money being collected for the E-911 surcharge is being deposited with First Union Bank. He also reminded the Board that the Statute states that this board is a body politic and corporation and a political subdivision and not a state agency which allows the Board to establish independent banking. He stated this money is not receiving a great deal of interest at this time with First Union Bank and moved that the Board establish an account with the Local Government Investment Pool (LGIP) so that we can start receiving a higher interest rate. By motion of Mr. Woltz and seconded by Mr. Breeden this action was approved.

OTHER BUSINESS

Mr. Landsidle informed the Board that surcharge fees are being collected from approximately 30 firms/vendors selling wireless services within Virginia. He requested that if anyone has any information on how to check the accuracy of these firms/vendors

and possibly locate others that are required to collect and remit these surcharges to let him know.

Mr. Landside briefly discussed future staff requirements for the committee. Currently there is not a need for additional staffing but this will be discussed in the future if needed. Another issue raised was traveling expenses for Board member. Mr. Landside stated that the Board would follow the current State guidelines and each Board member will be reimbursed accordingly.

Mr. Landside discussed the issue of legal advice and stated that possibly in the future legal advice may need to be obtained by the Board but currently he will be using his contact for the State in the Attorney General's Office.

Mr. Landside expressed a concern from the vendors regarding the confidentiality of detailed information being submitted with the surcharge fees. Mr. Landside stated that unless the Board had some objection he would not be supplying this information to the Board and this information would not be made public. There was no objection.

Cost estimates guidelines for PSAP's and CMRS' to follow for requesting money back from the collection of the surcharge was discussed by the Board. In order to obtain additional knowledge of the wireless/wireline environment it was decided by the Board to entertain presentations from PSAP and CMRS personnel to see what guidelines and processes they are currently following. The date for these presentations was set for the next Board meeting on February 23 from 10:00 a.m. until 12:00 noon in the James Monroe Building, 101 North 14th Street, 2nd Floor, Richmond, Virginia.

Mr. Landside asked for volunteers from the Board to work on a committee to draft additional language for the Draft Wireless Funding Guidelines. Ms. Ussery and Mr. Marzolf volunteered and will present this to the Board for discussion at the next meeting.

It was agreed upon by the Board that the next meeting will be held on February 23, 1999 with meetings to be scheduled for every two weeks thereafter. This is subject to change as needed.

There being no further business the meeting was adjourned at 4:25 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts